

click



70cm Metal Pedestal Fan

INSTRUCTION MANUAL

MODEL: PFM7-SZ

AFTER SALES SUPPORT

☎ (AU) 1300 886 649 (NZ) 0800 836 761 | ✉ info@tempo.org



Contents

Important Safety Instructions	3
Product Overview	6
Getting Started	7
Instructions	13
Other Useful Information	14

Important Safety Instructions

Read this manual thoroughly before first use, even if you are familiar with this type of product. The safety precautions enclosed herein reduce the risk of fire, electric shock and injury when correctly adhered to. Make sure you understand all instructions and warnings. Keep the manual in a safe place for future reference, along with any warranty information, your purchase receipt and the original carton. If this appliance is going to be used by a third party, please pass the manual on to them.

Always follow basic safety precautions and accident prevention measures when using an electrical appliance, including the following:

Electrical safety and cord handling

- Make sure your outlet voltage and circuit frequency correspond to the voltage stated on the rating label.
- To protect against fire and electric shock, do not immerse the cord, plug or fan in water or other liquid, or expose the electrical connections to water. Ensure your hands are dry before handling the plug or switching on the fan. Do not use the fan outdoors or on wet surfaces. Protect it from liquid spills.
- Check the power cord regularly for visible damage. If the cord is damaged, do not use the fan. A damaged cord must be replaced by the manufacturer, its authorised service centres or appropriately qualified personnel in order to avoid any hazards.
- **WARNING!** Do not pick up or operate the fan if the supply cord, plug or housing is damaged, or after it malfunctions or has been dropped or damaged in any manner. If damaged, contact our after sales support centre for advice.
- Protect the power cord:
 - Do not operate the fan with the cord coiled up; always fully unwind.
 - Do not twist or kink the cord or let it touch heated surfaces.
- Do not put any stress on the cord where it connects to the product.
- Never carry the fan by the cord.
- Arrange the cord away from any traffic area so no one will trip over it.
- Do not run the cord under carpeting or cover it with rugs or runners.
- **WARNING!** Do not use this fan with an extension cord, plug adaptor, external timer or separate speed control device.
- If an extension cord must be used, make sure its technical specifications match or exceed those of the appliance.
- To insert the plug, grasp it firmly and guide it into outlet.
- Do not use the On/Off switch as the sole means for disconnecting power.
- Always unplug the fan from the power outlet when it is not in use and before cleaning, servicing, moving or storing the appliance.
- Unplug the fan from the power supply during lightning storms.
- Ensure the fan is switched off from the supply mains before removing a guard (grille).
- Grip the plug and remove it from the outlet, do not pull the cord when disconnecting at the mains.

Important Safety Instructions (Cont.)

- Unless your home is already fitted with a residual current device (safety switch), we recommend installing an RCD with a rated residual operating current not exceeding 30mA to provide additional safety protection when using electrical appliances. See your electrician for professional advice.

Usage conditions and restrictions

- This appliance is intended for indoor household use only. It is not suitable for commercial or industrial use.
- Do not use the fan for anything other than its intended purpose, and only use it as described in this manual. Any other use may cause fire, electric shock or injury.
- Do not use the fan outdoors unless the fan and the supply cord plug are positioned under cover (such as on a covered patio) and away from weather.
- Do not use this fan to dry clothes.
- This fan is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety.
- This fan is not a toy. Supervise children to ensure they do not play with it. Close supervision is necessary when any appliance is used by or near children.
- Do not move the fan while it is in use. Do not shake it.
- **WARNING!** Do not leave unattended during use. Switch it off and unplug it when not in use, if left unattended and before cleaning and storing.
- Do not block any ventilation openings. Do not insert or allow foreign objects to enter the grille openings as this may cause damage to the appliance and/or injury to the user.
- Position the assembled fan on a dry, flat, stable surface, keeping a sufficient distance (at least 300mm) around the fan and any objects that could get damaged or caught in the rotating fan blades.
- Do not install the fan on other appliances, on uneven surfaces or where it could be subject to heat sources, direct sunlight, excessive dust or mechanical vibrations.
- Do not cover the fan or place anything on top of fan.
- Do not operate the fan until fully assembled.
- **WARNING! DO NOT** use the fan in the following areas:
 - near an open flame, a hot burner, oven or other source of high heat
 - on a soft surface (such as carpet) or where it may tip over during use
 - outdoors or in areas of high humidity without suitable ventilation (such as in a bathroom, laundry area or near a pool)
 - near curtains or other flammable or combustible materials
 - in areas where paint, petrol, etc. is stored and there is a risk of explosion or fire from flammable gases, or in areas where substances are being sprayed.

Important Safety Instructions (Cont.)

- Do not allow curtains, drapes or any other items to drape across the appliance or openings.
- **CAUTION!** Avoid contact with moving parts. Never insert fingers, pencils or any other objects through the grilles/ housing when the fan is running. Keep hair and loose clothing well away from the fan when it is in use.
- Ensure nothing is blocking the air outlet and intake. Do not insert objects into any opening as this may cause electric shock and/or a fire hazard.
- The use of accessory attachments not recommended in this manual may cause injury or hazards.
- Always wait until the fan has stopped completely and unplug it from the power supply before cleaning the fan. Wipe the fan with a damp cloth and allow to dry thoroughly. Do not clean it with abrasive chemicals or materials such as scourers, as they may damage the fan. Do not spray it with insecticide or chemical solvents.
- Do not disassemble the appliance. There are no user-serviceable parts inside.
- **WARNING!** If a strong odour is emitted from the fan, turn it off and unplug it from the mains power supply.
- We accept no liability for any damages or personal injury caused by misuse of the product and/or failure to follow these instructions.

Product Overview

Scope of delivery

- 1 Front and rear guards (grilles)
- 2 Fan blade
- 3 Extension tube
- 4 Height adjustment (clamping) ring
- 5 Stand post
- 6 Stand base

Also supplied, but not shown:

Assembly hardware (as per parts list, page 8)
Instruction manual
Warranty certificate



NOTE: Due to continued product improvement, images and illustrations in this manual may vary slightly from the product purchased. All images in this manual are for reference purposes only. Parts are not necessarily pictured to scale.

Getting Started

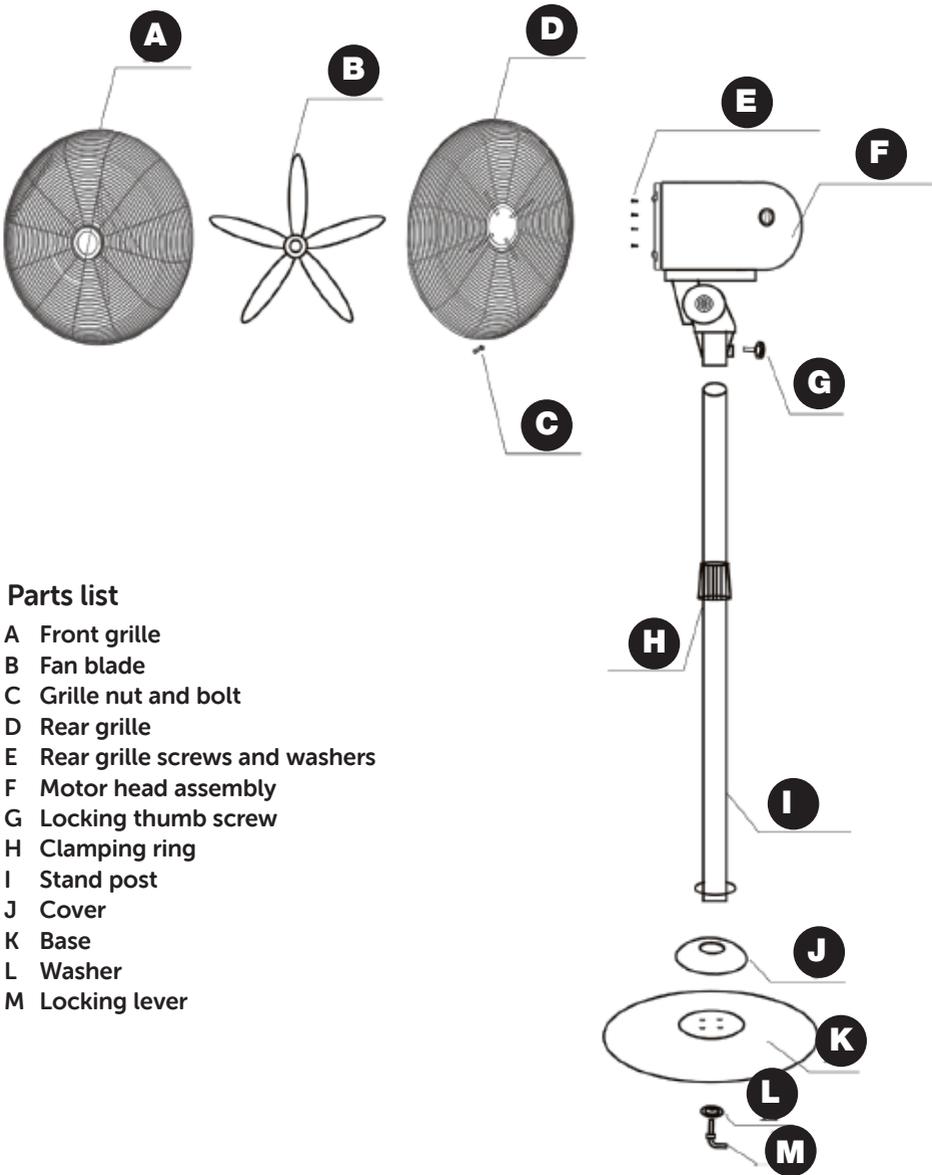
Unpacking

- This product has been packaged to protect it against transportation damage. Unpack the appliance and keep the original packaging carton and materials in a safe place. It will help prevent any damage if the product needs to be transported in the future, and you can use it to store the appliance when it is not in use.
- Do not discard the packaging material straight away. Make sure you have unpacked the necessary assembly hardware for the fan head and base assembly. Please refer to page 8 for a complete parts list.
- Plastic wrapping can be a suffocation hazard for babies and young children, so ensure all packaging materials are out of their reach and disposed of safely. In the event that the carton is to be disposed of, please recycle it where possible.
- Unwind the cord to its full length. Inspect the power supply cord and plug, and all other parts of the appliance, for visual damage. Do not use the appliance if anything appears to be damaged or not working properly. In case of damage, contact our after sales support centre using the details at the bottom of the page.
- Make sure you have read and understood all instructions and warnings in this manual.
- Please refer to the product overview (page 5) and parts list (page 8) to familiarise yourself with the product and identify all parts. Pay particular attention to the safety instructions on the previous pages.
- Your new fan has been shipped partially assembled to reduce wastage of packaging material, paper cartons and weight. The illustration on page 8 shows how all parts fit together. Detailed assembly instructions are provided on the following pages.

WARNING: Electric shock hazard!

Do not plug the power cord into an electrical outlet until the fan is fully assembled.

Getting Started (Cont.)



Parts list

- A Front grille
- B Fan blade
- C Grille nut and bolt
- D Rear grille
- E Rear grille screws and washers
- F Motor head assembly
- G Locking thumb screw
- H Clamping ring
- I Stand post
- J Cover
- K Base
- L Washer
- M Locking lever

Getting Started (Cont.)

Assembling the base and stand post

Each part of your new fan is designed to fit together and be disassembled easily for cleaning or storage

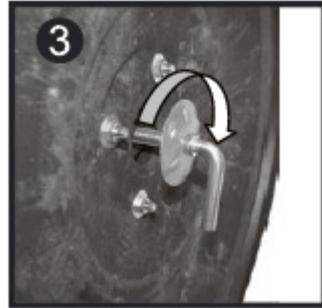
- 1 First, unscrew the locking lever and washer from the bottom of the stand post.



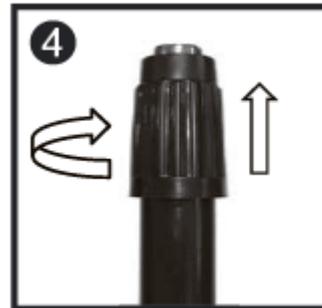
- 2 Insert the bottom of the stand post through the hole in the top of the base.



- 3 Tip up so that the underside of the base is accessible. Then fasten in place and tighten by using the locking lever and washer.



- 4 Stand the base upright on the floor. Fully unscrew (anticlockwise) the clamping ring at the top and remove it.

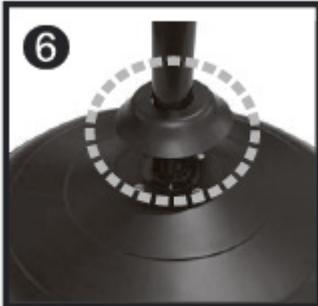


Getting Started (Cont.)

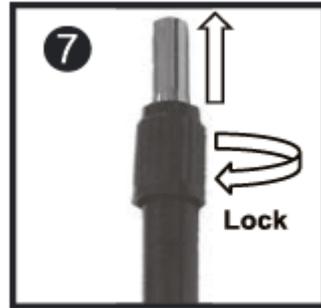
- 5 Place the cover over the top of the post and drop it down.



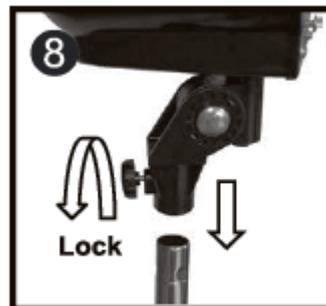
- 6 Drop the cover all the way down so that it sits on top of the base and covers the base screws.



- 7 Pull out the chrome extension tube as far as it will go, then refit the clamping ring and tighten (clockwise).



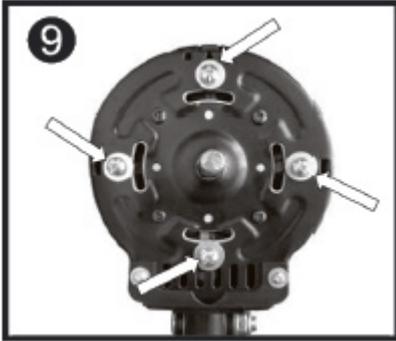
- 8 Take the motor assembly. Loosen the thumb screw on the back. Align the head assembly motor mount over the top of the chrome tube, lower it down and then tighten the locking thumb screw.



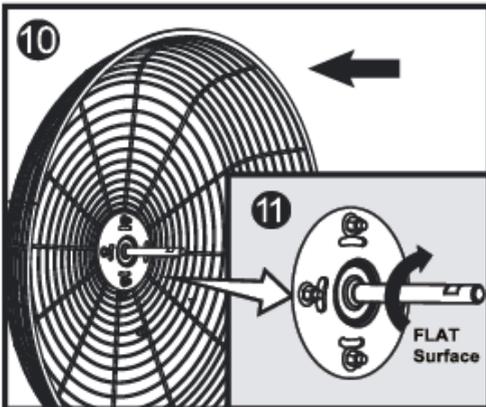
Getting Started (Cont.)

Assembling the grilles and blade

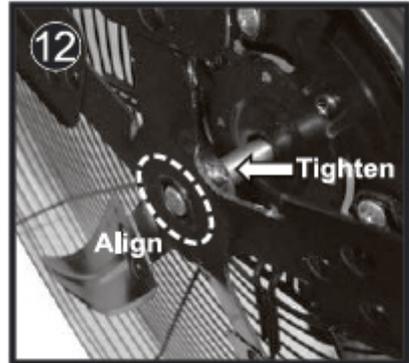
- 9 Remove the four screws and washers as identified.
IMPORTANT: Do not remove any other screw! Only use a hand screwdriver.



- 10 Fit the back safety grille into position and refit the four screws and washers, and tighten.
NOTE: Ensure the small hole located in the edge of the grille is at the bottom.
- 11 Rotate the motor spindle until the flat surface is facing up.



- 12 Slide and push the fan blade onto the spindle. Push it until the end of the fan blade hole is aligned with the end of the spindle.
Then fix and tighten the screw.
NOTE: Ensure the screw is lined up with the flat surface.

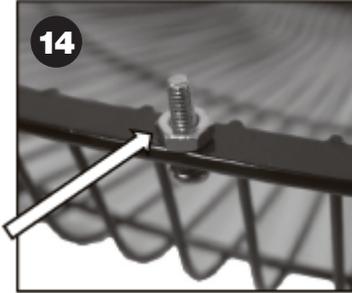


- 13 Open all the side locking clips of the front grille.

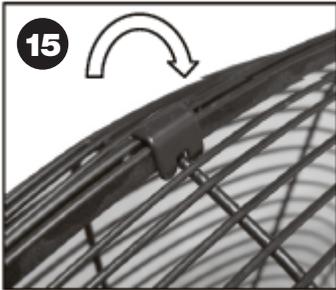


Getting Started (Cont.)

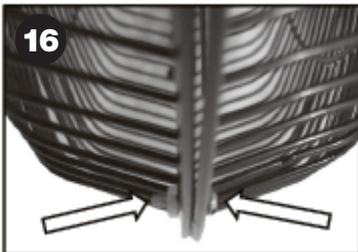
- 14 Remove the small nut and bolt from the bottom of the grille. Keep it in a safe place.



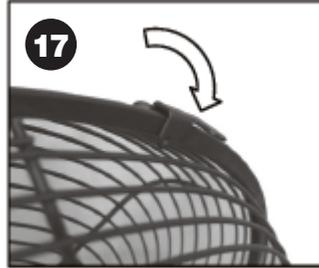
- 15 Place the front safety grille into position by lining up the location fork over the top of the rear grille, as shown, and push down.



- 16 Align the two small holes in the rim of the front and rear grilles (at the bottom) and fasten the two grilles together using the small nut and bolt.



- 17 Secure the grilles by closing all the clips over the outer rim.



Instructions

Tilting the fan head

The fan head can be adjusted up and down as required. Before adjusting the tilt angle, always ensure the fan is switched off and unplugged.

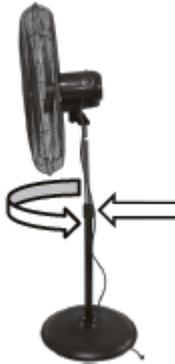
To adjust the tilt angle, grasp the fan grilles and tilt the head either upward or downward as required.



Height adjustment

CAUTION: The fan head is very heavy. Ensure the weight of the head assembly is being held securely while the clamping ring is loosened as it may drop!

To adjust the fan height, unscrew to loosen the clamping ring (anticlockwise), slide the extension tube up or down to your desired height and then retighten the clamping ring (clockwise) to lock in place.



Fan on / off / speed control

Rotate the speed control knob on the motor housing to the appropriate position to start the fan.

Speeds:

- [1] = low
- [2] = medium
- [3] = high
- [0] = OFF



Oscillation

The oscillation button is located on top of the motor housing.

To start the fan oscillating from side to side, first ensure the fan speed is set to either position [1], [2] or [3] then press the oscillation button to the ON [1] position. The fan head will start to swing from side to side while blowing air.



To stop oscillation, press the oscillation button to the [0] position.

NOTE: The fan must be running for the oscillating function to work. If the oscillation button is in the ON [1] position when the fan speed control is set to the OFF [0] position, the fan will also stop oscillation.

Other Useful Information

WARNING!

- Always wait until the fan has stopped completely, then switch off the fan and unplug it from the wall outlet before cleaning, maintenance or moving the fan.
- Do not immerse the fan in water or other liquid. Do not spray it with liquids. Do not allow water to drip on or into the fan motor housing.
- Never use petrol, solvents, harsh detergents, or abrasive or alkaline cleaners on the fan.

Cleaning and maintenance

Clean your fan periodically by lightly running the soft brush nozzle of a vacuum cleaner over the front and rear grilles to remove any dust or dirt. Alternatively, use a soft, dry, lint-free cloth for dusting.

Use a slightly damp, soapy cloth to remove stubborn stains, but be sure the cloth is not too wet and use caution around the air openings on the motor housing.

After cleaning, dry the unit thoroughly with a soft cloth. Ensure the fan is completely dry before reuse.

WARNING: Do not allow the motor or other electrical components to be exposed to water.

Blade cleaning

If the fan blade requires cleaning, make sure the fan is disconnected from the power supply.

Remove the front grille following the assembly instructions in reverse order. Either wipe the blade with a damp cloth or use a vacuum cleaner attachment. All parts must be completely dry before reassembly. Ensure the front grille and locking nut and bolt are refitted properly before reuse.

Storage

In the off season, store the clean and dry fan in a safe, dry location, protected from dust and disconnected from the power supply.

We recommend using the original carton for storage of the disassembled product. To disassemble, follow the assembly instructions in reverse order.

Alternatively, place a large plastic bag or piece of material over the top of the cleaned appliance for dust protection during storage.

Service/repair

The appliance requires no maintenance and contains no user serviceable parts.

Do not attempt to take the fan apart, repair or modify it. Do not open the enclosure, or operate the fan if its power cord or plug is damaged, or when it is working abnormally.

In case of damage or malfunction, or if the cord is damaged, have the unit repaired by qualified personnel only, or contact our after sales support centre for advice on repair or replacement.

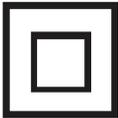
Other Useful Information (Cont.)

Technical specifications

Power	230–240V~ 50Hz 130W
Fan speeds	3
Dimensions (approx.)	(H)1650 x (L)712 x (W)490
Weight (approx.)	8.5kg

Compliance

This appliance has been fully tested and meets all requirements as set out by standards AS/NZS 60335.1 and AS/NZS 60335.2.80.



CLASS II - DOUBLE INSULATED APPLIANCE

This symbol indicates that the appliance has been designed in such a way that it does not require a safety connection to electrical earth (ground).



The RCM Mark (Regulatory Compliance Mark) indicates that the product complies with the relevant guidelines of the ACMA as well as corresponding government requirements for the safety of electrical devices.

Responsible disposal

At the end of its working life, do not throw this product out with your household rubbish. Electrical and electronic items contain materials and substances which, if handled or disposed of incorrectly, could be hazardous to the environment and human health. An environmentally friendly method of disposal will ensure that valuable raw materials can be recycled. Contact your local authority for your nearest recycling centre.

Warranty returns

Should you for any reason need to return this product for a warranty claim, make sure to include all accessories with the product.

Product does not work?

If you encounter problems with this product, or if it fails to perform to your expectations, make sure to contact our After Sales Support Centre on (AU) 1300 886 649 or (NZ) 0800 836 761 for advice.

Distributed by Tempo (Aust) Pty Ltd ABN 70 106 100 252

PO BOX 6056 Frenchs Forest, Australia NSW 2086

Customer Helpline:

(AU) 1300 886 649 (NZ) 0800 836 761

Email: info@tempo.org

For an electronic copy of this manual, please contact our after sales support centre.